

Education Officer

Organization	Ministry of Education, Ontario Public Service
Division:	Student Achievement Division
Position Title:	Education Officer
Job Term:	12 month Secondment – Renewable up to 3 years
Location:	Toronto Region - 900 Bay Street, 4 th Floor Mowat, Toronto, M7A 1L2
Compensation Group:	Association of Management, Administrative and Professional Crown Employees of Ontario (AMAPCEO)
Salary:	\$70,538.00 - 121,773.00 per year
Posting Status	Open Targeted

Posting Date: Wednesday March 28, 2018

Closing Date: Friday April 13, 2018

Join the Student Achievement Division at the Ministry of Education and become part of a highly motivated team in the Curriculum, Assessment and Student Success Policy Branch.

We are seeking an individual who:

- Has extensive Ontario teaching experience in Science, Technological Education and/or Computer Studies to provide very strong elementary and secondary curriculum content knowledge to support Science, Technology, Engineering and Mathematics (STEM)-related curriculum refresh.
- Is able to plan, conduct and make recommendations on highly diverse, complex and far-reaching array of educational curriculum and related policy issues, and develop implementation and monitoring strategies to ensure appropriate implementation in school boards and schools.
- Is able to coordinate committees to develop policy or supporting documents used as a basis for instructional programs across the province.
- Is able to interpret and instruct school officials, professional associations, and other areas of provincial and federal governments on curriculum policy and specialized areas of education, as well as prepare briefs, respond to correspondence, and develop and deliver professional learning workshops.

- Is able to develop and sustain positive relationships and networks with all major stakeholders, including gathering information, opinions and attitudes; identifying needs; providing advice, interpretation and clarification; and generating cooperation and buy-in for education policies and materials.
- Is able to coordinate with branch peers to ensure consistency in policy approaches and seamless education policies between elementary and secondary schools, and participates on committees, study groups and task forces addressing a wide variety of major policy and program related issues.
- Has curriculum expertise, instructional leadership experience, and a passion for increasing the achievement, equity and well-being of all students.

What can I expect to do in this role?

You will lead STEM-related curriculum refresh and/or support various stages of curriculum review, development and implementation, including:

- For *The Ontario Curriculum, Grades 1-8: Science, 2007*, and *The Ontario Curriculum, Grades 9-12: Science, 2008*
- For *The Ontario Curriculum, Grades 9-12: Technological Education, 2009*
- For *The Ontario Curriculum, Grades 10-12: Computer Studies, 2008*
- Developing internal and external partnerships and representing the Student Achievement Division as needed with key stakeholder groups.
- Reviewing, developing and/or implementing resources to support student achievement, equity and well-being.
- Ensuring curriculum supports are aligned with ministry priorities (e.g., Achieving Excellence, the First Nation, Métis, and Inuit Policy Framework, the Equity Action Plan, Well-Being Strategy, Learning for All, and Growing Success).

Desired Knowledge and Experience:

- An excellent understanding of the Ontario publicly-funded education system and the Ministry's vision for Achieving Excellence.
- The ability to manage multiple, complex and sensitive issues with tact and diplomacy within demanding timelines.
- An ability to think strategically, anticipate and absorb complex and large-scale issues and to develop practical and effective policy positions.
- Strong planning, time-management, organization and collaboration skills.
- Excellent oral and written communication skills, including listening, engaging, presenting and reporting; and proficiency with MS Word, Excel, Power Point and experience with other web-based applications.

HOW TO APPLY:

Please send your cover letter and resume to Lilibeth Alagar at Lilibeth.Alagar@ontario.ca by the closing date.

If you require a disability related accommodation in order to participate in the recruitment process, please contact Lilibeth Alagar at Lilibeth.Alagar@ontario.ca.

Remember:

The deadline to apply is Tuesday April 10, 2018 11:59 pm EDT. **Late applications will not be accepted.**

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

The Ontario Public Service is an inclusive employer.

Accommodation is available under the [Ontario Human Rights Code](#)